

Palm Beach County HIV CARE Council
CARE Council Committee Meeting
Monday, March 28, 2016

Minutes

Members Present

Mary Jane Reynolds
Shirley Samples
Jeannette Tomici
Mary Kannel
Christopher Dowden
Jesus Bautista
Kim Enright
Patrice Huntley

Lead Agency/Support Staff

Anil Pandya
Lauren Neely

Guests

Elya Franciscus
Mark White
Beatrice Manning
Jillian Mason

Members Present

Cecil Smith
Don Hilliard
Mitchell Durant
Glenn Krabec
Quinton Dames
Thomas McKissack
Lilia Perez
Stephanie Jordan
Denise St. Joy

Courtney Draine Moreno
Marie Presmy
Yolette Bonnet
Elizabeth Pierre-Paul

Members Absent

Vicki Krusel

CARE Council Staff

Shirley White

Grantee Staff

Geoffrey Downie
Shoshana Ringer
Anna Balla
Helen Hvizd
Frank Frank

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:33p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, a **quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

IV. Glenn Krabec adds Ideas for the Recruitment Flyer under Other Business.

Motion by Don Hilliard, **second** by Cecil Smith to accept the March 28, 2016 CARE Council Meeting Agenda as amended. **Motion carried.**

- V. **Motion** by Shirley Samples, **second** by Cecil Smith to accept the January 25, 2016 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair welcomed Stephanie Jordan to the CARE Council.
- VII. **Public Comments:** There were none.
- VIII. **Educational Moment:** Patrice Huntley from Compass, Inc. gave a presentation on Cultural Sensitivity. The title of the presentation was “Don’t Yack My Yum” meaning “don’t knock it if it’s what I believe” or “your yack is yours and mine is mine”. Although your views or beliefs may be different it doesn’t mean that you hate or dislike a person. You should use the opportunity to (learn) give or get something, be an ally.
- IX. **Standing Reports & Updates**
- A. **Health Care Reform:** There was no one present to give an update.
- B. **Legislature Updates:** Vicki Krusel was not present to give an update.
- C. **CPP Updates:** Quinn Paton, the Co-Chair of CPP announced that Regina Roberson has retired, Lorenzo Lowe is the Chair. CPP meets every other month. Ms. Patton reported that CPP is broken into 3 committees: 1) prevention in the schools, 2) building on membership, and 3) collaboration.
- D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided the ADAP/Patient Care/Prevention/Surveillance Report and a RW Part B, Patient Care Network and Patient Care Funding Expenditure Report FY15-16 and briefly summarized of each document.
- E. **Surveillance Report:** Psyche Doe provided the Palm Beach County HIV Surveillance Monthly Reports for January and February. Psyche will prepare a handout of the trend over the last 5 years for the next meeting.
- F. **Medicaid Report:** None – no local representative.
- G. **PBC Housing Authority—Update on HOPWA:** Mark White reported that HOPWA received an allocation increase of \$190,000 for the grant year that begins October.
- H. **Florida Statewide Consumer Advisory Group (CAG):** Denise St. Joy reported the next Face to Face will be a joint meeting with C.A.G., PPG and PCPG in Tampa, April 28 and 29. The 2nd annual C.A.G. Retreat will be held in September. Support group is still ongoing at FoundCare. There’s a C.A.G. meeting tomorrow, March 29.
- I. **Part A Report:** Geoff Downing announced that the new Health Planner starts on April 11, 2016. We will be posting for a Program Evaluator position, soon. We had a site visit by the RAND Corporation they also visited the HOPWA program office this is for the Data Integration Grant, we are 1 of 8 selected for a follow-up interview.
- J. **Expenditure Report: Membership:** Frank Frank presented the RW GY15 Reimbursements Expenditure Report. Mr. Frank report that there is roughly \$1.8 million to be spent, which about 27% of the awarded agency contracts. He is anticipating approximately \$200,000 -

\$250,000 to be unspent from the agency contracts. We should be able to spend all of the admin monies, which would align us with what we had for carryover last year roughly \$268,000. Agencies have until the 31st (March 31) to submit final reimbursements. We have received GY16 funding for MIA and formula, a little over \$4,000,000 but we are waiting for supplemental funding. Agency contracts are slated to go before the board on April 9.

- K. **Membership:** Kim Enright reported there's nothing outside of what's in the minutes, what we will be voting on today and what Glenn has added to the agenda.
- L. **LPAP:** Chris Dowden reported that LPAP have couple of things being voted on today and they have been having discussions about the work plan for the coming year.

X. Unfinished Business and General Orders:

A. Integration Plan: The goal is to have the draft of the chapter for external review by the end of March. The plan is due to the state by May 15.

B. Cultural Sensitivity Discussion: see educational moment.

XI. New Business

A. Endorsement of the Committee Recommendations:

1. The Joint Medical & Support Services and Quality Management Committees recommend the approval of the Home and Community Base Health Service Delivery Model. **Motion carried.**
2. The Joint Medical & Support Services and Quality Management Committees recommend the approval of the Financial Assessment Worksheet. **Motion carried.**
3. The Local Pharmaceutical Assistance Program (LPAP) Committee recommends the approval of the Emergency Financial Assistance-HIV Medications/Prior Authorization (EFA-PA) Service Delivery Model. **Motion carried.**
4. The Local Pharmaceutical Assistance Program (LPAP) Committee recommends the approval of the Local AIDS Pharmaceutical Assistance (LPAP) Service Delivery Model. **Motion carried.**
5. The Membership Committee recommends the approval of Mark White for membership to the CARE Council seat #8. **Motion carried.**
6. The Membership Committee recommends the approval of Elya Franciscus for membership to the CARE Council seat #3. **Motion withdrawn**, Ms. Franciscus does not reside in Palm Beach County.
7. The Membership Committee recommends the approval of Wisny Marcellus for membership to the CARE Council – seat #4. **Motion carried.**

B. CARE Council Officers Nominations: CARE Council Officer Nomination forms were passed out and members were instruction to turn form in or email them to Shirley. Mary Kannel has termed out for Chair and Don Hilliard has termed out for Treasurer.

XII. Other Business:

A. Ideas for the Recruitment Flyer: Glenn Krabec and Kim Enright asked for ideas for the Recruitment Flyer. Quinn Paton offered to provide a copy of the CPP flyer to use as an example.

XIII. Announcements:

Mary Kannel clarified the process for becoming a committee member.

Lauren Neely is resigning and relocating to Michigan.

Chris Dowden announced that he is the team captain for the Palm Beach Bike Jockeys for the Smart Ride and stated that if anyone is interested in volunteering or donating to please feel free to contact him.

XIV. Adjournment: With no further business, the CARE Council Meeting was adjourned at 3:54 p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 04/25/2016sw